

Global Learning (Project Management) Programs

Southern Alberta Institute of Technology (SAIT), Calgary Canada

'The Calgary Stampede'

Frequently Asked Questions ...

I've heard the name Global Learning Program...what does it mean?

The Global Learning Program invites students from the GEN Partner colleges to join together to participate in a program hosted by Southern Alberta Institute of Technology in Calgary, Canada. Participants from Institute of Technical Education (ITE), Singapore and Kirkwood Community College (KCC), Cedar Rapids, Iowa will join with Box Hill Institute students to complete this program. All of the colleges belong to a Network called the Global Education Network (GEN). Through this partnership, colleges come together to get exciting initiatives off the ground so that lots of our students can participate and have a global experience while they are studying.

What happens on the Global Learning (Project Management) Programs?

Students from four countries will study together on a project based learning program. On successful completion, students are awarded a Certificate of Participation for their involvement in the Project Management Program. The Exchange is both a project management experience and a cultural experience. Students will have the opportunity to explore Canada and its surrounds during the program.

Generally, the topics covered throughout the program will include:

- Scope Management
- Time Management
- Cost Management
- Human Resource Management
- Communication Management
- Risk Management

The theme for the Project Management program this year is for a collaborative, international learning experience in project management with the delivery of **'The Calgary Stampede'**.

Who else is coming?

There will be a group of students from Canada, USA and Singapore completing the Project Management training in Canada. Each college will also be sending a faculty or staff member who will have a mentor role for the duration of the program.

Where is everyone staying?

Students participating in the program will be staying in hotel along with students and faculty from all four Institutions.

When accommodation is confirmed, all Box Hill Institute students will stay at the same location for the three weeks. Students are unable to make their own accommodation arrangements to stay with friends, relatives or with other providers. Accommodation arrangements will be confirmed closer to the departure date, and you can decide if you want to share with one or two others, and who they will be. Reservations will be made for the BHI group by the Study Abroad Office liaising with SAIT to ensure we receive the most competitive price available.

When will I get to meet everyone?

The Box Hill Institute group will get to know each other during the pre-departure sessions arranged before travel. These are usually held over two/three evenings. Some groups like to arrange an additional get together, for example, have a meal together prior to departure.

Frequently Asked Questions ...

Students from SAIT and ITE will have different flight arrival times into Canada. They will possibly arrive on the same day.

We anticipate that groups will arrive in Canada on 2 July 2017. A local orientation will be provided before the training commences. The orientation will ensure you know your way around the local area, have had a quick look around area, and can buy or order food and coffee! You will also know where to come for your first class.

Is a Global Learning Program right for me?

- Am I adaptable?
- Am I flexible?
- Can I deal with uncertainty?
- Am I resourceful?
- Am I interested in meeting new people?
- Am I interested in other cultures?
- Am I open-minded?
- Am I physically fit and healthy?
- Do I have clear and realistic goals/objectives for this experience?

If you have answered **yes** to these questions, then participating in a global learning program may be right for you!

It is important for you to take responsibility for the success of your participation. Having realistic expectations play a big part in how enjoyable this experience will be.

I'm an International student at Box Hill Institute – can I still apply?

Eligible applicants from Box Hill Institute must be 18+ years of age and Permanent Residents of Australia or Australian citizens. The aim of the program is to give local students an opportunity for an international exchange opportunity.

Is there any funding available to assist with the costs?

Box Hill Institute will provide a scholarship for each student participating in the Global Learning Program. The students are then responsible for all other associated costs. The actual costs of the exchange will depend on the type of accommodation arranged, meals, entertainment activities, souvenirs, passport and travel insurance you select. Estimates are available at information sessions or you may like to discuss your personal situation with the International Exchange Coordinators in the Study Abroad Office. Box Hill Institute will also provide Business Travel Insurance coverage for each student approved to travel with the group.

In our experience, employers, local businesses and RTOs (Registered Training Organisations) are often interested in supporting students to participate in exchanges, either through approving annual leave or sometimes even making a financial contribution to assist with student expenses. It is worth spending some time writing letters to seek sponsorship, and having conversations with everyone about your intention to go on an exchange.

Who else is going to be there?

There will be a group of students from ITE in Singapore, Southern Alberta Institute of Technology in Canada and SAIT Polytechnic completing some training at the same time as the Box Hill group. Each college will also be sending a faculty or staff member as a "mentor" for the group of students. Some of the students may be doing the same training that you are so they will participate in the same program. You will get to meet any other visiting students on some of the tourism or cultural visits.

Prior to departure from Melbourne, you will have a number of opportunities to meet with the other students (and staff) from Box Hill Institute travelling to Canada. We will also have a Facebook site available for you to share information with the other students prior to and during the program.

Frequently Asked Questions ...

Can I book my own flight and accommodation?

Students applying for scholarship assistance and joining the Box Hill Institute team will travel as a group from Melbourne on the same flights, both outbound and also for the return journey. The group will stay in the same accommodation which will be used by the other colleges participating in the program. There are no exceptions to this arrangement.

Travel and accommodation bookings will be coordinated for the group through the Study Abroad Office.

A Box Hill Institute staff member will accompany the group for travel, cultural activities and throughout the academic program planned for the three weeks.

Can I extend my stay in after the training program finishes?

All Box Hill Institute participants will return on the designated flight to Melbourne at the conclusion of the exchange program. There are no exceptions to this arrangement.

Do I need a visa?

Students will apply for an Electronic Travel authorization (eTA) online <http://www.cic.gc.ca/english/visit/eta-start.asp> There is a charge of CAD\$7 for this application. We will discuss the Canadian visa application during one of the pre-departure sessions prior to travel.

Please note if you are a permanent resident of Australia, Visa requirements may apply. It is your responsibility to check requirements based on your individual circumstance

What about Travel Insurance?

All Box Hill Institute students participating in a Student exchange will automatically receive travel insurance. **Students are responsible for the costs of medical treatment resulting from a pre-existing medical condition.** Depending on your own personal circumstances, you may choose to purchase additional travel insurance cover.

Will I need text books or any other study materials?

We suggest you take items such as writing materials and paper with you for the program. We can discuss this further at our pre-departure meetings.

What will I wear in Canada?

Most young people stick with the usual jeans/t-shirt combination. The polo shirt is probably the single most popular item of clothing. Hair fashions may also be conservative especially on campus. We will discuss suitable attire to be worn on campus and to classes at our pre-departure sessions so you are clear on the most appropriate clothing to wear. You will require business attire on your presentation day.

Should I bring a laptop computer?

If you have a laptop computer at home, you may like to bring it with you. You may find it useful to complete any project requirements as well as keeping in contact with your family and friends via the internet. There will be opportunities for students to also access computers for class work, and access to the libraries and their computers at ITE as well as Wifi on personal devices.

What's the cheapest way to keep in contact with home?

Internet or phone cards can be less expensive ways to keep in contact with family and friends at home. There will be opportunities for students to purchase phone cards or local sim cards for mobiles if required during the orientation part of the program. There are sometimes wireless points in cafes for public access.

How big is Calgary?

The population of Calgary is over 1,000,000

Frequently Asked Questions ...

What currency is used in Canada?

Name : Canadian Dollar

Symbol : CAD\$

Changing Your Money

Changing foreign currency can be done at most banks. There are foreign-exchange booths at Melbourne Airport's (prior to your departure from home) in the international terminal.

Money Tips

Credit cards (particularly Visa and MasterCard) are widely accepted, and ATMs all over the country accept credit and Cirrus cards. Confirm the best option for you with your own bank prior to departure from Melbourne.

Contacts

Study Abroad and Scholarships Coordinator

Academic Affairs

Tel: 61 3 9286 9601

Email: gen@boxhill.edu.au

Box Hill Institute of TAFE <http://www.boxhill.edu.au>

SAIT Polytechnic <http://www.sait.ca>

Tourism in Calgary <http://www.visitcalgary.com/>

World Time Server <http://www.worldtimeserver.com/>

Universal Currency Converter <http://www.xe.com/>

Smartertraveller Website <http://www.smartertraveller.gov.au>

** If you are a permanent resident of Australia special visa requirements may apply to you.*