



**BOX HILL
INSTITUTE**

HAIR, BEAUTY & FLORISTRY

/ BARBERING
/ BEAUTY
/ FLORISTRY
/ HAIRDRESSING

POSSIBLE CAREERS

- / Hairdresser
- / Beauty Therapist
- / Nail Technician
- / Makeup Artist
- / Florist

STUDY MODE KEY

- Ap** Apprenticeship
- Tr** Traineeship
- Vc** VCAL
- Ft** Full time
- Pt** Part time
- Oc** Off campus

Selected courses are provided to eligible individuals with funds made available by the Commonwealth and Victorian Governments.

For details visit boxhill.edu.au

The information contained in this publication is correct at time of print (August 2017). Box Hill Institute reserves the right to alter, amend or delete details of course offerings and other information published here.

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CAE - RTO 3737

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HAIR AND BEAUTY

If you love the thought of learning how to create the latest looks, then you could have what it takes to cut it in the hairdressing and beauty industry. Hairdressers, Beauty Therapists and Nail Technicians work in a vibrant and constantly changing industry using their creative skills to transform others.

CERTIFICATE II IN SALON ASSISTANT (SHB20216)

Vc

This course is designed to introduce you to the basic skills and knowledge used in hairdressing salons. You will learn how to provide assistance with client services. You will undertake routine and repetitive tasks under direct supervision and with guidance from our hairdressing teachers in our simulated Hairdressing Salon at Box Hill Institute.

This course is intended to prepare you for further studies and training. The skills and knowledge you will acquire do not provide for a job outcome as a hairdresser.

ENTRY REQUIREMENTS

VCAL - Direct entry through BHI

CAREER OUTCOMES

After successful completion, you may wish to apply for employment opportunities in the hairdressing industry as a Salon assistant, apprentice Hairdresser or enrol in the full time Certificate III in Hairdressing course at BHI.

STUDY PATHWAYS

After successful completion of this course, you may wish to enhance your salon skills by studying the Certificate III in Hairdressing or Certificate III in Barbering course at Box Hill.

START DATE

January

HOW TO APPLY

VCAL - Direct entry through BHI

LOCATION

Box Hill, Lilydale

DURATION

Pt 12 months

CERTIFICATE III IN MAKE-UP (SHB30215)

Learn the skills and knowledge required as a make-up artist to design and apply make-up for a range of purposes and occasions across the beauty, fashion, media and entertainment industries.

After successful completion, you will possess a range of well-developed technical and consultation skills. You will be able to apply discretion and judgement when required and will be responsible for your own outputs. This includes working cooperatively with a range of individuals including photographers, fashion stylists and media production staff.

Work is typically conducted as part of a team or on a freelance basis in settings such as make-up studios, retail cosmetic counters, fashion and media sets and photography studios.

ENTRY REQUIREMENTS

You must have successfully completed year 10 of education.

CAREER OUTCOMES

After successful completion, you may wish to apply for a range of employment opportunities including, freelance make-up artist working in studios, retail cosmetic counters, fashion and media sets and stylists.

STUDY PATHWAYS

After successful completion, you may wish to apply for entry into the Diploma of Beauty Therapy or Diploma of Screen and Media (Make-up for TV and Film).

START DATE

February

HOW TO APPLY

Direct entry

LOCATION

Box Hill, Lilydale

DURATION

Ft 12 months

RACHAEL EVANS
CERTIFICATE III IN
HAIRDRESSING

A life-long passion for styling and creativity led Rachael Evans into a career in hairdressing. She said, "I have forever had a love for hair and completing this course has always been a goal of mine. Entering a TAFE course at Box Hill Institute has been a fantastic way to learn and translate my new skills and education into my workplace.

"The two teachers I had the pleasure of learning from were helpful, educational and inspirational. They were supportive, encouraging and motivated me to do my best. I really appreciate all of the time and effort they invested in me. They love their job and it is clear that they try to the best of their abilities to support and care for their students," Rachael said.

Rachael was recently scouted to participate in the RAW Natural Born Artists showcase in Melbourne. She said, "The event was an amazing experience to showcase my hair styling work. I was honoured to be invited. I'd like to delve more into styling opportunities in the future."

Rachael's nominator, Lindy McShanag-Munn, said in her nomination, "Rachael is a focused and extremely capable student who never fails to display excellent communication skills. As a result of this, her services exceed the clients' expectations. Her calm and professional manner is a standalone quality that has an influence on the class creating a strong team bond based on genuine respect and acceptance of all. She shows strong leadership with an unassuming manner."

Rachael is currently working at Akora Hair Salon in Kilsyth.



CERTIFICATE III IN MAKE-UP (SHB30215)

This course is aimed to give you the skills and knowledge required as a make-up artist to design and apply make-up for a range of purposes and occasions across the beauty, fashion, media and entertainment industries.

After successful completion, you will possess a range of well-developed technical and consultation skills. You will be able to apply discretion and judgement when required and will be responsible for your own outputs. This includes working cooperatively with a range of individuals including photographers, fashion stylists and media production staff.

Work is typically conducted as part of a team or on a freelance basis in settings such as make-up studios, retail cosmetic counters, fashion and media sets and photography studios.

ENTRY REQUIREMENTS

You must:

- > be at least 17 years of age
- > have successfully completed Year 11.

CAREER OUTCOMES

After successful completion, you may wish to apply for positions in beauty salons, as a fashion stylist, in photography & make-up studios and retail cosmetic counters.

STUDY PATHWAYS

After successful completion, you may wish to apply for the Box Hill Institute Diploma of Beauty Therapy. You may be eligible for credit towards this course.

START DATE

February and July

HOW TO APPLY

Direct entry

LOCATION

Box Hill, Lilydale

DURATION

Ft 6 months

CERTIFICATE III IN HAIRDRESSING (SHB30416)

Ap

This qualification reflects the role of hairdressers who use a range of well-developed sales, consultation and technical skills and knowledge to provide a broad range of hairdressing services to clients. They use discretion and judgement to provide client services and take responsibility for the outcomes of their own work.

ENTRY REQUIREMENTS

You must be employed within the Hairdressing Industry as an apprentice.

CAREER OUTCOMES

After successful completion, you may wish to apply for a range of employment opportunities including hairdresser in a salon, bridal hairdresser or photographic and catwalk walk hairdresser.

STUDY PATHWAYS

After successful completion, you may wish to apply for entry into the Certificate IV in Hairdressing or Diploma of Salon Management.

START DATE

February, April, July and October

HOW TO APPLY

Direct entry (with an active Delta)

LOCATION

Box Hill

DURATION

Pt 2-3 years

CERTIFICATE III IN BARBERING (SHB30516)

Ap

Enhance your skills as a barber with this hands-on course. You will use a range of well-developed sales, consultation and technical skills and knowledge to provide a broad range of barbering services to clients. You will learn to use discretion and judgement to provide client services and take responsibility for the outcomes of your own work.

You will learn the essential practical skills to create men's traditional and modern hair cutting structures, cut hair using clipper & over-comb techniques, design tracks and carvings, shave heads and faces, shape Beards & Moustaches and provide general men's grooming service.

ENTRY REQUIREMENTS

If you are applying for an apprenticeship, you must have relevant employment to meet the entry requirement.

CAREER OUTCOMES

After successful completion, you may wish to apply for a range of employment opportunities including working as a barber in a barbershop or a men's stylist/barber in a hairdressing salon.

STUDY PATHWAYS

After successful completion, you may wish to apply for entry into Certificate III in Hairdressing or Diploma of Salon Management at Box Hill Institute.

START DATE

February, April, July and October

HOW TO APPLY

Direct entry (with notification of a current Delta)

LOCATION

Box Hill, Lilydale

DURATION

P+ 2-3 years

CERTIFICATE III IN BARBERING (SHB30516)

This qualification provides you with a range of well-developed sales, consultation and technical skills and knowledge to provide a broad range of barbering services to clients. You will learn to use discretion and judgement to provide client services and take responsibility for the outcomes of your own work.

This course gives you the essential practical skills to create men's traditional and modern hair cutting structures, cut hair using clipper & over-comb techniques, design tracks and carvings, shave heads and faces, shape Beards & Moustaches and provide general men's grooming service.

ENTRY REQUIREMENTS

You must:

- > be at least 17 years of age (or be a mature age applicant)
- > have successfully completed Year 10, or equivalent
- > have a basic level of literacy and numeracy skills.

CAREER OUTCOMES

After successful completion, you may wish to apply for a range of employment opportunities including working as a barber in a barbershop or a men's stylist/barber in a hairdressing salon.

STUDY PATHWAYS

After successful completion, you may wish to further your studies by enrolling in Diploma of Salon Management.

START DATE

February and July

HOW TO APPLY

Direct entry

LOCATION

Box Hill, Lilydale

DURATION

F+ 12 months



CERTIFICATE III IN BEAUTY SERVICES (SHB30115)

If you're interested in a career in beauty, this course provides you with hands-on learning in a variety of techniques.

You will develop beauty techniques such as waxing, manicures and pedicures, make-up, ear piercing, nail enhancements, cosmetic tanning and tinting services.

You can put your practical skills to work in a real simulated work environment. Along with these practical skills, you will also learn about the science of skin and nails and the communication and retail techniques necessary for a career in beauty.

ENTRY REQUIREMENTS

You must:

- › be 17 years, or mature age
- › have successfully completed Year 11
- › have sufficient literacy, numeracy and visual interpretation skills to successfully complete the course
- › possess excellent people skills.

CAREER OUTCOMES

This course may lead to work in beauty salons and hairdressing salons that provide beauty services.

STUDY PATHWAYS

If you successfully complete this course, you may be given credits when applying for the Box Hill Institute Certificate IV in Beauty Therapy or the Diploma of Beauty Therapy that specialise in spa.

START DATE

February and July


HOW TO APPLY

Direct entry

LOCATION

Box Hill, Lilydale

DURATION

 6 months

CERTIFICATE IV IN BEAUTY THERAPY (SHB40115)

This qualification reflects the role of beauty therapists. You will learn to provide a range of beauty therapy treatments and services, including lash and brow treatments, nail services, make-up, massage and waxing. Develop your skills and knowledge to effectively communicate with clients to recommend treatments and services and sell retail skin care and cosmetic products.

Beauty therapists commonly undertake work independently, with limited guidance from others, to perform routine and non-routine activities and solve non-routine problems. You will apply and adapt technical skills and knowledge, and use judgment in the provision of beauty treatments and services. In the workplace, you are responsible for your own outputs and provide limited guidance to others.

Work is typically conducted in beauty salons and spas.

ENTRY REQUIREMENTS

You must be:

- › at least 17 years of age or a mature age applicant
- › have successfully completed Year 11 of education, or equivalent
- › have sufficient literacy, numeracy and visual interpretation skills to successfully complete the course.

CAREER OUTCOMES

After successful completion, you may apply for a range of beauty therapist employment opportunities in beauty salons, day spas and hairdressing salons (that offer beauty services).

STUDY PATHWAYS

After completion, you may continue on to study the Diploma of Beauty Therapy that specialises in Spa Treatments at Box Hill Institute.

START DATE

February and July


HOW TO APPLY

Direct entry

LOCATION

Box Hill

DURATION

 12 months

DIPLOMA OF BEAUTY THERAPY (SHB50115)

Would you like to work in a five star resort, day spa or beauty salon? Yes, then this is the course for you.

You will be equipped with the most up-to-date beauty treatment knowledge. You will also learn to practice the ancient healing methods of hydrotherapy, aromatherapy and massage.

This exciting course teaches you traditional beauty therapy with a holistic approach, utilising natural products and environmentally sustainable practices.

Experience in a simulated day spa environment will allow you to gain confidence and expertise under the guidance of our teachers.

ENTRY REQUIREMENTS

There are no prerequisites for this course.

CAREER OUTCOMES

After successful completion, you may wish to apply for employment opportunities in beauty salons, spa retreats, resorts and hairdressing salons that provide beauty services.

STUDY PATHWAYS

After successful completion of this course and having gained industry experience, you may apply to other higher education organisations to further your studies.

Courses may include the Bachelor of Health Science (Dermal Therapies).

START DATE

January and July

HOW TO APPLY

VTAC and direct entry

LOCATION

Box Hill

DURATION

Ft 12 months

FOR DETAILED
INFORMATION ON ALL
COURSES, INCLUDING
ASSESSMENT
REQUIREMENTS,
FEES AND UNITS VISIT
BOXHILL.EDU.AU

LITERACY & NUMERACY SUPPORT PROGRAM

The Literacy and Numeracy Support (LN Support) program provides eligible students with help to complete their course by focusing on workplace reading, writing, numeracy (maths) and communication skills.

The LN Support program is flexible, and provides support in classrooms and/or in group tutorials and with online activities. Students are enrolled in LN Support program units based on their Core Skills Diagnostic Test. When students have successfully completed these units, they receive a Box Hill Institute Statement of Attainment.

The LN Support Program is nationally accredited course and students use their second government subsidised place for that year. This training is provided to eligible individuals with funds made available by the Commonwealth and Victorian Governments.

HOLLY VANISH CERTIFICATE III IN FLORISTRY

Holly Vanish's enthusiasm for her chosen career as a florist is obvious to everyone around her.

"I talk about flowers all the time," said Holly. "I love it. I love everything about what I do. I enjoy coming to school and I love what I do in the workplace. I went to university originally, but the style of learning didn't suit me, whereas coming to Box Hill, where it is hands-on and you have one-on-one time with your teachers, that sort of teaching style really suits. Then in the workplace, I love the creativity and the teamwork. Getting to be creative is probably the thing I love the most, but really I love everything, it's a really positive environment."

As a mature-age apprentice, Holly was initially nervous about telling her family about the career change.

"I was working in retail and doing quite well, so I was nervous to tell my mother about the career change. But when I did, she just said, 'Well, finally, you've been talking about this for years'. As a mature age student it can be very daunting to change careers, so it is lovely to be recognised as doing a good job via these awards."

Holly works for Scentsational Flowers in Croydon North.



FLORISTRY

The time-honoured tradition of floristry offers a creative and rewarding career. At Box Hill Institute, we have the courses to get your career blooming.

CERTIFICATE II IN FLORISTRY (ASSISTANT) (SFL20115)

This qualification will prepare you with the skills and knowledge to apply for roles in the floristry industry at an assistant level. The floristry environments may include traditional retail floristry shops, studios and floristry businesses who sell via the internet or phone.

You will learn basic construction skills and techniques for items such as bunches, bouquets, boxed arrangements, table centres and basic wired items such as corsages and buttonholes.

You will also learn floristry specific operational subjects focusing on floristry stock, including recognising, receiving, storing, preparing and caring for flowers, as well as sourcing floristry stock, floristry displays and merchandising.

ENTRY REQUIREMENTS

You must be at least 16 years of age and possess an aptitude for floristry.

CAREER OUTCOMES

After successful completion, you may wish to apply for employment in the floristry industry as an assistant.

STUDY PATHWAYS

After completion of the Certificate II in Floristry, you may apply for entry into the Certificate III in Floristry, as a full time student or as an apprentice. You will be credited for the units of competency you have already completed.

START DATE

February and July


HOW TO APPLY

Direct entry

LOCATION

Box Hill

DURATION

 6 months

CERTIFICATE III IN FLORISTRY (SFL30115)

Ap

While working as an apprentice you will enhance your skills as a Florist with this hands on course.

You will learn to use a range of floristry skills to design, construct and sell a diverse range of floristry products.

You will gain sound knowledge of construction techniques and floristry design elements and principles.

ENTRY REQUIREMENTS

You must be working as a florist.

CAREER OUTCOMES

After successful completion, you may wish to apply for a range of employment opportunities as a florist in retail floristry shops, studios or online floristry businesses.

START DATE

Rolling enrolments

HOW TO APPLY

Direct entry

LOCATION

Box Hill

DURATION

 2-3 years



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BOX HILL INSTITUTE GROUP

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Elgar Campus

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Nelson Campus

853 Whitehorse Road, Box Hill

Whitehorse Campus

1000 Whitehorse Road, Box Hill

CITY CAMPUS

Centre for Adult Education (CAE)

253 Flinders Lane, Melbourne

LILYDALE CAMPUS

Lilydale Lakeside Campus

Jarlo Drive, Lilydale